

ORDER FORM - REIV FORMS AND AUTHORITIES



Please complete the details below and send this form to stationery@reiv.com.au or call 03 9205 6647.

REIV Membership Number: _____ Address: _____

Company Name: _____

Date: _____ Ordered By: _____ Postcode: _____ Contact Number: _____

Form Name	Print Code	Price (Inc. GST)	QTY	Total
Residential Property Management				
Condition Report Part A - 10 sets in triplicate	137	\$51.00		
Condition Report Part B - 10 sets in triplicate	137B	\$51.00		
Exclusive Leasing & Managing Authority-Residential - 20 per pad	005A	\$65.00		
Bond Authority Forms				
- Bond Lodgement Forms (max 40)	401	\$15.95 (per order)		
- Bond Claim Forms (max 40)	402			
- Tenancy Transfer Forms (max 40)	403			
Residential Sales				
Auction Bidding Form - 50 per pad	003A	\$34.00		
Contract of Sale - Real Estate (REIV-LIV) - 50 per pack	118	\$121.00		
Exclusive Auction Authority - 20 per pad	003	\$65.00		
Exclusive Sale Authority - 20 per pad	002	\$65.00		
Expression of Interest Form - 25 per pad	147	\$50.00		
General Sale Authority - 20 per pad	001	\$65.00		
Estimate of Selling Price - 50 per pad	010	\$51.00		
Request for Estimate of Current Selling Price - 50 per pad	011	\$32.00		
Vendor Checklist - 25 per pad	013	\$70.00		
Commercial Leasing				
Commercial Leases - 20 per pack	143	\$95.00		
*Commercial Leasing Pack - 3 of each	303	\$83.00		
- Commercial Lease & Guidelines*	143			
- Commercial Lease Guarantee & Indemnity*	142			
- Commercial Lease Schedule*	144			
- Non-Renewal Commercial Lease Notice*	145C			
- Offer of New Commercial Lease*	145B			
- Renewal Reminder Notice*	145A			
- Schedule Special Conditions*	144A			
Business Broking				
Exclusive Business Sale Authority - 20 per pad	009	\$73.50		
Order Amount (forms and authorities)				

The total amount due, including delivery charges and any applicable discounts will be invoiced to the details provided above.

ORDER FORM - OFFICE SUPPLIES



Please complete the details below and send this form to stationery@reiv.com.au or call 03 9205 6647.

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Company Name: _____

Date: _____ Ordered By: _____ Postcode: _____ Contact Number: _____

Item Description	Item Code	Price (Inc. GST)	QTY	Total
Auction Accessories				
Auction hammer lapel/tie pin – gold plated pewter	324	\$8.80		
Auctioneer's Statement (pocket size, pkt of 10)	325	\$16.50		
A3 auction display signs, set of 5 (inc. 2 Auctioneer's Statements)	340	\$40.70		
Auction hammer - polished-brass	359	\$253.00		
Auction hammer - large 250mm long	360	\$58.30		
Auction hammer - small 200mm long	361	\$55.00		
Auction bell - small 120mm diameter	362	\$310.20		
Auction bell - large 140mm diameter	364	\$374.00		
Auction Flag 900mm x 1800mm	441	\$101.20		
Open for Inspection Flag 900mm x 1800mm	442	\$101.20		
Miscellaneous Items				
"Glossary of Property Terms"	204	\$66.00		
Measure Wheel - large with stand	301	\$253.00		
Measure Wheel - small	318	\$214.50		
Keytags - per bag of 50 (White, Yellow, Red, Blue, Green, Pink, Orange, Mixed)	305	\$30.25		
Keytag racks (loaded with 8 tags)	307	\$9.35		
Sales folder - 238mm x 352mm	312	\$3.85		
"Seinfork " - Directional Sign Stands. Ideal for Open for Inspections and other signs. Zinc coated steel. Stands alone in grass or earth.	323	\$33.00		
Customised logo mats	329	POA		
A-frame flipover boards made to order with your logo	330	POA		
GPS Log book 1 year subscription	333	\$159.50		
GPS Log book 3 year subscription	334	\$192.50		
Pushbutton coded key safe - security lockbox for keys, programmable, 12 months guarantee	356	\$126.50		
Laser Dimension Master. Ultrasonic distance measure	370	\$203.50		
Total Order Amount (office supplies)				

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For REIV Use only	
Total Order - Forms and authorities	
Total Order - Office Supplies	
Less Discount, if applicable	
Grand Total	