



Why you should you be an Affiliate of the Institute

Receive education and professional development training

A wide range of training courses, seminars and events are held each year. As an Affiliate you have access to these services and may be eligible for pricing discounts. .

Stay informed and up to date with the latest in the property market

REIV gives you access to a range of information and the most comprehensive and cost-effective property data and graphics for use in marketing collateral and to advise clients on the latest property prices and trends.

The Institute's journal – 'The Estate Agent' – an essential information source on what's happening in the industry, real estate practice, legislative changes and professional development opportunities.

The REIV annual diary is a ready reckoner for all real estate professionals.

Benefit from expert communications services

Be represented on policy and regulatory issues as the REIV develops and implements strategies that build professionalism in the industry and improve the profile of the real estate professionals.

reiv.com.au contains REIV media releases and Practice Notes, details of educational courses, latest property prices and trends, legislative changes, REIV Codes and Rules of Practice and property links.

The latest and most comprehensive Property Research data

REIV Research is second-to-none, with a reputation as the most timely, affordable and comprehensive market insights available. As an Affiliate you may use the information in marketing material, property appraisals and for general information.

Information and support

Access guidance and advice from the REIV Information Officers, who are all qualified real estate agents, and can assist you with queries on various aspects of Estate Agency Practice.



Application for Affiliate of the Institute

A natural person may be admitted as an Affiliate of the Institute if the applicant is employed in an estate agency business or is a member of an affiliated association or organisation and is otherwise ineligible for membership in a Membership Category.

The Application Process

Complete this application form and return to the REIV for processing, together with payment of \$195.

Your application will be submitted to the Board of Directors for approval.

Note:

The Board of Directors may permit any Person not eligible for Membership of the Institute, to be admitted as an Affiliate on such terms and conditions as the Board considers appropriate.

An Affiliate is not:

- (i) a Member
- (ii) entitled or permitted: (A) to vote at any General Meeting or Annual General Meeting or at any meeting of a Division or Chapter; (B) to vote in any election conducted under this Constitution; (C) to hold any office in the Institute; (D) subject to clauses 11.1(e), 12.1(c) and 12.3(a)(ii), to serve on any committee, section, group or council of the Institute; (E) to have any interest in the assets of the Institute; or (F) exercise any rights of membership of the Institute, other than those expressly permitted by the Board to be exercised by such persons.

Subject to clause 5(b), an Affiliate is bound by the Constitution as if the Affiliate was a Member.

Extract from the Constitution of the Real Estate Institute of Victoria Ltd.

Application for Affiliate of the Institute



I hereby apply to become an Affiliate of The Real Estate Institute of Victoria Ltd., and declare the details set out in this application are true and correct. The information provided in this application will be treated as confidential in accordance with the REIV's Privacy Policy. I understand that as a Affiliate of the Institute I am not a member of the REIV.

Applicant's Details (please print)

Mr Miss Mrs Ms

Given Names _____ Surname _____

Private Address _____ Postcode _____

Home Phone _____ Mobile _____

Email _____ Date of Birth _____

Are you an Estate Agent? No Yes Licence No. _____ Date of Issue _____

Are you an Agent's Representative? No Yes Date course completed _____

Are you a Qualified Valuer? Yes No

Have you previously held Membership of the REIV or of any other State or Territory Real Estate Institute in Australia? Yes No

Employment Details

Name of Employer _____

Trading Name _____

Type of Business _____

Applicant's position in company or firm _____

Business Address _____ Postcode _____

Phone _____ Fax _____

Email _____

Does your employer have a Corporate Real Estate Licence? Yes No

Please indicate your preferred mailing address: private business

Privacy Act 1988 – Notification of collection of personal information

The following information is provided to you in accordance with Australian Privacy Principle 5.

The entity collecting your personal information is the REIV. The REIV's contact details are: 335 Camberwell Road, Camberwell 3124; telephone: (03) 9205 6666; email: reiv@reiv.com.au

The REIV collects and will use and disclose your personal information in connection with your application. If your application is not successful your application form, including your personal information, and accompanying documents will be destroyed.

If your application is successful, you consent to the REIV collecting, holding, using, and disclosing your personal information for the following purposes –

- in connection with or in relation to providing you with the benefits of your affiliation, including member benefits programs and member search services
- to advise and communicate with members, Consumer Affairs Victoria, law enforcement agencies, suppliers to the REIV or the public or some or all of them about whether you are or have ceased to be an Affiliate of the Institute or about matters in connection with or in relation to your being an Affiliate of the Institute in general
- in connection with or in relation to providing you with training, professional development or social functions or some or all of these things
- to provide you with products, services or both whether in electronic or some other form
- direct marketing
- in connection with or in relation to compliance with the REIV Constitution, By-Laws, Code of Conduct, Rules of Practice, Estate Agents Act 1980 (EAA), Sale of Land Act 1962 and regulations made under either or both of these Acts
- to provide the REIV Board of Directors, management and staff with details of your affiliation for administrative or management purposes or both
- to advise police, emergency services, your health care professional, or your spouse or domestic partner or some or all of them if you are involved in an incident affecting your person, safety, or health whilst attending or in the immediate vicinity of an REIV training or professional development activity, seminar, function, or other activity
- as required by law

The main consequences for you if some or all of your personal information is not collected by the REIV is that the REIV may not be able to process your application, and if your application is successful, the REIV may not be able to provide you with the full benefits, including the matters specifically mentioned above.

The REIV's Privacy Policy contains information about how you may access the personal information the REIV holds about you and seek correction of that information. It also contains information about how you may complain to the REIV about a breach of the Australian Privacy Principles and how the REIV will deal with your complaint. The REIV's Privacy Policy may be viewed at <http://www.reiv.com.au>

The REIV is unlikely to disclose your personal information to overseas recipients.

Acknowledgements and confirmation

I acknowledge and confirm I have been provided with copies of the following REIV documents: Constitution, By Laws, Code of Conduct, Rules of Practice and Guidelines and that I have acquainted myself with the content of the documents, before completing and lodging this application.

I also acknowledge and confirm that –

- (a) there are no allegations or proceedings against me, or a company of which I am a director or in which I have a controlling interest, pending or currently before the Australian Competition and Consumer Commission, Consumer Affairs Victoria, a tribunal, or a court
- (b) there are no unsatisfied judgements or orders against me, or a company of which I am a director or in which I have a controlling interest, in a court or tribunal; nor are there any current enforceable undertakings provided to the Australian Competition and Consumer Commission or Consumer Affairs Victoria by me or by a company of which I am a director or in which I have a controlling interest
- (c) I have paid all moneys owing to the REIV whether fines, compensation or otherwise and I am not, nor have I been, a director of a company or a company in which I have a controlling interest, that is indebted to the REIV
- (d) I am not aware of any other circumstances that may adversely affect my application
- (e) the contents of my application and accompanying documents are true and correct and will be relied upon by the REIV in considering and determining my application
- (f) I consent to information being given to me by means of an electronic communication

I agree that on becoming an Affiliate of the Institute, I will –

- (i) be bound by the REIV Constitution, By Laws, Code of Conduct, Rules of Practice and Guidelines in effect from time to time
- (ii) pay monies to the REIV in accordance with its usual terms of trade
- (iii) notify the REIV in writing of any changes to the details provided in my application within 14 days of a change occurring
- (iv) receive information about the REIV’s activities, products, and services and those of third parties by commercial electronic message, subject to Australian Privacy Principle 7

Date _____ / _____ /20_____

Signature _____

Payment Details

Please indicate by placing tick in the appropriate box

Charge my credit card: Mastercard Visa American Express

Card No _____ Expiry Date _____

Cardholder’s Name _____ Cardholder’s Signature _____

or Cheque made payable to “The Real Estate Institute of Victoria Ltd”.